



## **Employment Opportunity: Program Intern (full-time)**

**Job title** : Program Intern  
**Location** : Kampala, with periodic field placement support to programs in Manafwa, Nakaseke, Mpigi and Hoima  
**Duration** : 4 years, subject to successfully meeting 6 months' probation period

### **About Us**

Tree Adoption Uganda (TAU) is a youth-centric NGO powered by the vision of creating communities where people and nature flourish. Through landscape restoration activities like planting trees and agro-forestry, we build resilience for smallholder farmers against the changing climate while economically empowering unemployed young people in Uganda's rural communities through education and training on setting up and managing indigenous tree nurseries and tree farms. We bring tree planting to the very heart of each individual family all over the country, focusing on inspiring a nature-inclined transformation and change of heart in each member of a household. This way we arouse a passion among community members to work towards sustainable agricultural practices, conservation and restoration of under green areas.

### **Position Purpose**

The Program Intern be responsible for providing strategic leadership to projects, coordinate the implementation of activities, and report on results.

### **Tasks and responsibilities**

The program intern shall

- Provide strategic guidance and leadership on projects according to the designed and agreed strategy
- Participate in the design, pilot and implementation and an environmental education curriculum for young people
- Prepare work plans in order to guarantee and coordinate the smooth implementation of projects
- Compile project technical and financial reports on a regular basis as may be required
- Mobilize and sensitize farming communities and other stakeholders about the project goals and strategies
- Design, organize and facilitate training courses to address identified training needs of farmer groups
- Build strategic partnerships with other organizations and institutions within the project area and beyond
- Represent the project in seminars and meetings and prepare presentations and briefs/notes
- Participate in grant writing and resources mobilization
- Ensure proper use of project funds and other assets in line with the TAU's project guidelines
- Promote project activities through creative communication and social media including but not limited to blogging, publishing
- Participate in research project writing, conduct and manuscript publication

### **Qualifications and experience**

- A Bachelor's degree related to either Agriculture or Environmental science/management
- Demonstrable skills in project management (human and financial)
- Excellent skills for networking and collaboration at local and international levels
- Excellent communication, grant and report writing skills in English
- Demonstrable skills and competences of working with diverse multidisciplinary teams
- Demonstrable skills in conducting environmental education workshops and developing content.

**Other desirable skills & qualities**

- High integrity, honesty and intrinsic motivation for sustainable rural development in Uganda
- Possession of a Master's Degree in a relevant field or demonstrable research affinity
- Ability to provide extension services to both male and female farmers
- Experience in interdisciplinary development projects, preferably also with international staff
- Experience in organizing stakeholders' meetings and workshops at district and watershed levels

**Benefits**

The position of Program Intern carries an attractive package commensurate with the skills, knowledge and competence

**How to apply**

Please submit your application comprising of a letter explaining your motivation in applying for this job (max 2 pages), your CV (max 4 pages) and copies of academic papers and testimonials to: [info@treeadoptionuganda.org](mailto:info@treeadoptionuganda.org)

**Closing date** for applications is 30<sup>th</sup> June 2019 at 5 pm local time.